

SWIM CLUB HANDBOOK

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Betmar Swim Club
Board Members 2022-23



President

Richard Heon

1.603.692.3995/rheon@aol.com

Vice-President

Brenda Lapierre

813.715.0470/kblap1@gmail.com

Secretary

Dee Wachsmuth

1.603.303.2741/dwachsmuth@smslp.com

Treasurer

Shelley Jewell

1.183.713.3545/shelley33542@gmail.com

Membership

Jackie Giesler

1.813.312.3954/jcgiesler1@yahoo.com

Security

Scott Wachsmuth

1.603.498.8381/sewachsmuth@gmail.com

Pool Equipment Manager

Brad Gooding

1.802.363.2983/gooding1955@gmail.com

Pool Deck Manager

Terri Poulin

1.410.937.1296/TerriPoulin55@aol.com

Open/Close/Training Manager

Cindy Cutter

206.249.0308/cuttercindy@yahoo.com

A MESSAGE FROM THE PRESIDENT

There are three things any organization requires to be successful: trust, shared goals and open communications. Your Swim Board is committed to these principles and to ensuring all members enjoy equally the benefits and responsibilities of membership in the Betmar Swim Club. To that end, we have created this Handbook for the Membership and Directors.

In this handbook, you will find our bylaws and rules. Please familiarize yourself with them to ensure the safety and enjoyment of everyone who visits the pools. Your Board works hard to ensure safe, clean and well-run facilities. You can help by following the rules, showing up to help on cleaning days and getting involved in the many fundraisers and activities. There is a lot of fun to be had too. We always have room for more volunteers, so get involved and have a good time.

If you have questions, ask. If you have a suggestion, make it. If you want a great hamburger, come to the Club Picnic. Either way, come to the membership meetings and participate in your Swim Club.

Richard Heon

Richard Heon, President
Betmar Swim Club

Betmar Owners, Inc. Swim Club

By-Laws

ARTICLE I: NAME

The name of this organization shall be Betmar Owners, Inc. Swim Club. The pool facilities shall be called the Betmar Aquatic Center.

ARTICLE II: OBJECT

The object of the organization shall be to provide facilities that promote overall well-being of the fee-paying members and to insure continuous management and maintenance for the facilities.

The Betmar Swim Club shall be accorded all the benefits and privileges, and accept the obligations, outlined in the by-laws of the Betmar Owners, Inc., or, as amended. The Betmar Swim Club shall take no action in conflict with the basic policies and provisions prescribed by the parent organization, Betmar Owners, Inc. Betmar Owners, Inc. authorizes the Betmar Swim Club to formulate and post such stipulations as are necessary to control the use of the facilities in accordance with the stated purpose of the organization. Ownership and title of all properties is vested in Betmar Acres Club, Inc.

ARTICLE III: MEMBERS

Section 1: Membership

Membership shall be limited to Betmar owners whose name appears on the deed, and, legal residents who have paid an initiation fee equal to the yearly membership fee plus their yearly membership dues. Betmar resident owners are the only persons who have voting rights.

If it is found that a member is not in good standing with Betmar Owners/Acres, their membership will be suspended until good standing is achieved.

Renters of property in Betmar Acres, after registering with the office annually, may, on payment of an initiation fee equal to the yearly membership fee plus the yearly membership fee, be entitled to use the pool facilities under the same conditions as property owners.

The Betmar Swim Club membership year runs from April 1st to March 31st of the following year. Membership cannot be transferred to a renter or a new property owner upon sale of the member's property.

A Swim Club member who has allowed their membership to lapse for a period of five (5) years or less may rejoin the pool without paying an additional initiation fee. A lapse of more than five (5) years will require a new initiation fee.

Section 2: Meetings

The Board Meeting of the Betmar Swim Club will be held on the second Thursday of each month from October until April. The General Meeting of the membership of Betmar Swim Club will be held on the Monday following the Board Meeting.

Additional meetings may be scheduled for cause but require a 48-hour notice, posted at the pools and on the Betmar.org (Swim Club) website, to inform members.

Section 3: Voting

Any member in good standing whose name appears on the deed to a lot within Betmar is entitled to one vote. If a property is owned by a partnership, trust, estate guardianship or other person entity, the owner(s) of record who reside at the residence is/are entitled to membership and voting privileges, assuming the property is in good standing.

Matters requiring a vote of the membership shall utilize the appropriate voting procedure identified in the most current version of Robert's Rules of Order – Newly Revised. A majority vote of the members in good standing present is sufficient in all matters with the exception that matters relating to amendments of the By-Laws require a two thirds majority vote of those members in good standing.

Section 4: Absentee Voting

All votes will be in-person votes.

Section 5: Correspondence

Any correspondence will be forwarded to the address of the Director last recorded with the Betmar Acres corporate office.

Section 6: Guest(s) and Tenants

Overnight guests of a member may use the facility with, or without, the member present. Children under the age of 16 must be accompanied and monitored by an adult. Guests must sign in on the "Guest Sign-In Sheet" indicating the sponsoring member and pay the posted donation. The sponsoring member is responsible for both the behavior, and the payment of the posted donation, and, may be held accountable for any violations of their guests. A resident of Betmar cannot be a "guest".

ARTICLE IV: OFFICERS AND DIRECTORS**Section 1: Officers**

The Board of Directors shall manage the affairs of the Swim Club. The Board will serve under the direction of the President to co-ordinate and control all functions of the Betmar Swim Club, and to assure an effective pursuit of its objectives.

The Officers are: President, Vice-President, Secretary, Treasurer, Membership Chairperson, Security Chairperson, Pool Equipment Manager, Pool Deck Manager, and Opener/Closer Training Chairperson.

All Board positions will be determined by an annual election.

Section 2: Nominations

The nominating committee will be appointed by the President at the November meeting and shall be made up of three (3) active members. The committee will elect a chairperson.

The Nominating Committee shall present a slate of qualified candidates for all elected offices and present the slate at the February Board meeting. Prior written consent of the candidates must be obtained.

A qualified candidate is an owner who is an active member of the Swim Club and who is a member in good standing with Betmar Owners, Inc. and Betmar Acres Club, Inc.

Nominations may also be made from the floor at the February meeting. Nominations will close with the February meeting.

Section 3: – Elections

Elections shall be held at the March General Membership meeting. A paper ballot will be available where there is more than one person nominated for an office. The ballots, where necessary, shall be prepared by the Betmar Swim Club Board. The president shall appoint three (3) tellers (not on the ballot) to tally the votes.

Section 4: Terms

All elected officers shall hold office for a period of one (1) year. They will assume office at the first regular meeting in April. The president shall be limited to two (2) consecutive one-year terms with the understanding that he/she may serve again after a one-year absence from office.

Section 5: Single Office

N/A

Section 6: Meetings

The Betmar Swim Club Board will meet on the second Thursday of each month, October through April. A quorum of five (5) members is required.

The General Membership meeting takes place on the Monday following the Board meeting. The Board will report on actions taken during the previous month, and, current plans on the agenda. No action will be taken on any issue. The exception to this rule takes place at the March meeting when the annual election of officers takes place, or, by-laws are changed. In the

event of a vote by the membership, a quorum of thirty (30) members in good standing must be present.

Section 7: Vacancies

If for any reason, an officer is unable to fulfill his/her term of office, the Betmar Swim Club Board will appoint a successor, within 30 days, to serve until the next general election.

Section 8: Duties of Officers

The President shall:

- preside at the Swim Club Board meetings and the Swim Club General meetings
- attend/insure Swim Club representation at all Betmar Owner/ Acres meetings
- shall sign all papers and documents requiring his/her signature
- be kept informed of all aspects as to maintenance and upkeep of the pools
- nominate all committees and be a member of all committees except the nominating committee

The Vice President shall:

- act in the absence of the President and shall perform duties delegated by the President
- act as an advisor/support for all social and fund-raising activities
- consider suggestions from members
- work closely with all fund-raising event chairpersons and the club treasurer relative to financial issues

The Secretary shall:

- keep an accurate and complete record of each meeting of the club in a suitable book
- in case of the absence of the Secretary, an assistant may be appointed with the approval of the Betmar Swim Club Board

The Treasurer shall:

- keep a complete record of all monies received
- pay bills upon the order of the Swim Club Board. All bills must be paid by check. Checks need only one signature from the approved signatures on record at the Bank.
- make reports monthly at the Betmar Swim Club meetings, giving total receipts and disbursements, with balance on hand from the previous month.
- submitted a monthly report to the Finance Chairperson of Betmar Owners, Inc.
- meet with fundraising chairpersons and/or individual fundraisers to ensure the accurate recording and safeguarding of tickets and monies received
- be audited at least annually by the Finance Chairperson of Betmar Owners, Inc.

The Membership Chairperson shall:

- issue registration forms, collect registration fees and Guest Donations
- make deposits in a timely manner

- keep accurate records of memberships and distribute membership identification
- collect fundraising receipts for deposits

The Security Chairperson shall:

- monitor membership compliance
- work with Betmar Security and Membership

The Pool Equipment Manager shall:

- maintain the pool equipment area, pumps, filters, heaters etc. in good condition
- be aware of the general workings of the pools, and will call the necessary companies for repairs or guidance when needed
- oversee purchasing all necessary materials needed to keep the pools mechanically in good condition

The Pool Deck Manager shall:

- maintain the pools properly, ensure that they are cleaned and suggest ideas to improve the looks and the safety of the pool area and grounds surrounding
- communication with the pool cleaning company

The Opener/Closer/Training Director shall:

- be responsible for the scheduling and training of all openers and closers
- maintain a logbook.

Section 9: Councilors

N/A

Section 10: Budget

An annual budget shall be reviewed and approved by the Board of Directors at the March meeting and submitted to the membership for approval.

Items included within, and conforming to, expenditures in an approved budget are considered to be approved.

Section 11: Indemnification

N/A

ARTICLE V: RULES AND REGULATIONS

Section 1: Rules

The Betmar Swim Club Board shall formulate and post rules necessary to control the use of the facility and will enforce such regulations by the withdrawal of privileges for non-compliance.

Section 2: Maintenance

Only trained Betmar Swim Club members and qualified pool maintenance professionals will operate and maintain pool equipment.

Signage indicating “No Lifeguard”, “Video Surveillance in Use”, and, “Use Pool at Your Own Risk” will be placed in clear view of all swimmers. Every member is expected to help maintain the safety and condition of the pool and surrounding areas.

Section 3: Emergency Situations

To the extent allowed by law, unless specifically prohibited by the declaration or other recorded government documents, the Board of Directors, in response to an emergency declared in the Betmar area may exercise the following powers:

1. Conduct Board membership meetings after a notice of meeting has been posted in the appropriate manner that the Board may deem necessary under the circumstances.
2. Cancel and reschedule Board meetings;
3. Designate Assistant Officers, who are not Directors if the elected officers are incapacitated or unavailable. The Assistant Officers will have the same powers as the elected officers;
4. The number of members and/or directors to satisfy a quorum may be suspended during the emergency to a simple majority of persons and directors present; and
5. The emergency powers will end once persons and property have been restored and returned to normal operation.

ARTICLE VI – AMENDMENTS

These by-laws may be amended at any regular meeting of the Betmar Swim Club membership with fourteen (14) days prior notice, and, by a simple majority vote of those present and voting. Amendments will require the approval of the Board of Directors of Betmar Owners, Inc. before becoming valid



Betmar Owners, Inc. Swim Club

Club/Membership Guidelines and Rules



The name of the club is the *Betmar Swim Club*. The facility operated by the Swim Club is known as the *Betmar Aquatic Center*.

The Betmar Swim Club is responsible for the smooth and efficient operation of all aspects of the Betmar Aquatic Center within the structure (inside the gates).

Membership Rules and Guidelines:

- The dues structure for the incoming fiscal year shall be established no later than the December Board meeting.
- Notice of Membership Renewal will be placed in the January Betmar Bulletin.
- Membership renewal forms, along with the appropriate payment, are to be submitted to the Betmar Business Office for processing by the Membership Chairperson.
- Each member should submit their own application. However, married couples may use one application. Processing could take up to five (5) days.
- New members will be called when their fob is ready.
- Members are responsible for all rules and policies of the Swim Club. Membership packages are available for review.
- In the event of the death of a member, the member's family may have use of the facility for a period of two weeks following the death before use of the fob is terminated
- Betmar Owners, Inc. policy does not allow for active membership refunds
- Members may suspend their membership for a period of no more than five (5) years without paying an additional "new Member" fee. After five years, in addition to the regular membership fee, the person must pay an initiation fee equal to the regular membership fee. A new fob may be necessary.
- Owners/Residents who have never been members, may join the pool in January with a 15-month membership under the following circumstances: the member must pay the current membership fee, initiation fee, fob fee and the pro-rated amount for January and February. All new members can get a free month of membership in March. Monthly memberships are not available. Family memberships are not available.

Use of the Facility:

- Members are encouraged to report problems with equipment and/or facilities to the Pool Equipment manager and/or the Pool Deck Manager
- Members are encouraged to return chairs/lounges to their original positions.

- Floating devices larger than “noodles” are not permitted in the pools.

Entering and Exiting:

- Fobs activate the gates from the stated opening hour until ten (10) minutes after closing.
- Members must, individually, activate the electronic system at the entry gates.
- Members will not allow another individual, known or unknown, to enter the facility using their entry fob unless that person is their “overnight guest”.
- Owners/Residents entering the facility must possess, and use, his/her own fob. **A Betmar resident cannot be a guest.**
- Members and unaccompanied guests must fob in upon arrival and fob out when leaving the facility. **Use of the “Emergency Exit” button is not permitted except in actual emergencies.**
- Entry and Exit will be recorded on video tape
- Additional cameras record activity at both pools.

Scheduled Activities:

- Structured/Ongoing activities (volleyball, exercise classes, lap swimming, etc.) are sanctioned by the Swim Club Board and their times are posted in the Bulletin boards at each of the pools.
- Lap Swimming Daily
 - 1 ½ hours daily after opening – Large Pool
- Water Aerobics
 - Monday, Wednesday and Friday – Large Pool
 - October to January and April to May 10:30 – 11:30 AM
 - February and March – 2:00 – 3:00 PM
 - June to September – 9:00 AM – 10:00 AM
- Water Volleyball – Small Pool
 - Tuesday, Thursday and Saturday
 - Year Round 1:00 – 3:00 PM
 - All volleyball equipment is the responsibility of the group
- Changes to schedules must be presented to, and passed by, the Swim Club Board to take effect.
- Music may be played during the volleyball time slot only
 - Music player and music cassettes are the property, and responsibility, of the volleyball group and are stored in the Ladies’ Washroom at the small pool

Deck:

- Members/Guests are responsible for their own private property.
- Forgotten items should be placed in the Ladies Washroom at each pool. All “lost and found” will be disposed of on the first day of each month.
- Swim aids (small rings and noodles) are the personal property of the member.
- Shower before entering the pool/spa. Soap products are not permitted.

- Plastic water bottles only are allowed beyond the 4 foot “wet deck” area.
- Food, glass, smoking materials, alcohol and animals are not permitted in the pool enclosure or on the wet deck except during sanctioned special events.
- Members may play music on personal devices with earbuds only.

Guests:

- Members may allow an adult guest to use the facilities without the member being present.
- All guests must follow all rules and policies for the use of the facility.
- Guests younger than 16 years of age must be accompanied by an adult
- Members are responsible for the requested “Guest Donation”.
- Members are responsible for their guests’ compliance with all rules (when accompanied or unaccompanied).
- Guests must be signed in on the “Guest Sign-In Sheet”, clearly indicating the name of the sponsoring member.
- Only children who are toilet trained are permitted in the pools or the spas.
- Swim “diapers” are not permitted in the pools or in the spas.
- Members and guests who violate the rules and policies of the Betmar Swim Club should be reported to any Board Member by phone, text or email, indicating the times and particulars of the infraction.
- July 4th is an open swim day for all residents of Betmar.
- Anyone who buys a ticket, may also use the pools after a “Picnic at the Pool” event.

Hours of Operation:

April 1st – April 30th	7:00 AM – 7:00 PM
May 1st – August 31 st	7:00 AM – 8:00 PM
September 1 st – September 30th	7:00 AM – 7:00 PM
October 1 st – October 31 st	8:00 AM – 6:00 PM
November 1st – January 31 st	8:00 AM – 5:00 PM
February 1st – March 31st	8:00 AM – 6:00 PM

During the colder winter months (December, January and February), both pools may be closed due to cold weather. Except in extreme situations (i.e., temperatures near freezing at opening time):

- Pools will open at 8:00 AM if the predicted temperatures will reach 65° during the hours the pools are open
- Pools will remain closed if daily predicted temperature will not reach 65°

Picnic at the Pool/Meet ‘N’ Greet

From time-to-time food may be served and consumed within the facility but only at Swim Club Board sponsored events. These activities are well-monitored, and a thorough cleaning takes place at the

conclusion of the activity to avoid attracting ants, etc. Generally, food may not be consumed at the pools. Only water in plastic containers is permitted.

Fund-Raising Activities:

Members are encouraged to volunteer their time and talents during fund-raising events. Often, members donate their time when specialization is required. Example: the rebuilding of the spa blanket cover at the large pool.

Consequences for Infractions of the Rules:

A first warning is considered issued with the acceptance of the Membership Package.

Infraction #1: Member will receive written acknowledgement that an infraction has been identified.

Infraction #2: Membership privileges will be suspended for a period of seven (7) days. Fob will be deactivated. Notification will be by telephone call, email or letter.

Infraction #3: Membership will be suspended pending a hearing at the next scheduled Betmar Swim Board meeting. Fob will be deactivated. Notification will be by telephone call, email and/or letter.

Infractions may include but are not limited to:

- Failure to activate system on entry/exit
- Failure to identify guests
- Providing entry to persons other than their guest(s) who do not possess their own fob (membership)
- Guests who enter the facility but fail to be identified on the "Sign-In Sheet"
- Behaviors inconsistent with Betmar Owners, Inc. policies and Betmar Swim Club rules.

Emergency Measures:

From time to time a situation may arise (e.g. hurricane, storms, high winds, Covid -19, etc.) where decisions need to be made in the best interests of the Betmar Swim Club and Swim Club Board members are absent from the property.

- If a Swim Club Board member(s) is available, he/she will work with Betmar Owners, Inc. Properties chairperson (or his/her designee) to make appropriate and reasonable decisions based on the challenge presented.
- If a Swim Club Board member(s) is not available, the Betmar Owners, Inc. Properties chairperson (or his/her designee) will make reasonable and appropriate decisions based on the challenge presented.

Communication With Membership:

- Betmar Swim Club on Facebook provides accurate information quickly

- Bulletin Boards outside of the small/large pool gates provide useful information regarding the pools, Swim Club Board of Directors, and permits.
- Betmar.org had lots of useful information about all clubs
- White boards and “sandwich boards” at each pool
- General Membership Meeting held each month in April, and October through March

Volunteerism:

The BAC has almost 1100 members – and two pools to care for. One in three residents is a member of the pool. Not all members can blanket the pools during colder weather BUT there is something for everyone to contribute. We need the time and talents of our membership to ensure that our pools are well-cared for. We want them to be the best they can be. Please consider volunteering your time.

We need –

- Openers and Closers year round
- Deck monitors to return/straighten lounges, pull weeds and vegetation from between the tiles
- Members to test water and check skimmer baskets
- Make phone calls
- Members to report problems that require immediate attention
- Clean the deck areas once a month
- Help keep the water line on the pools clean
- Bake cookies, submit recipes
- Help out at the “Picnic”
- Members to attend meetings and support the work of the Board
- Please VOLUNTEER!!



Betmar Owners, Inc Swim Club



Pool and Spa Rules

Use of the Betmar Aquatic Center is at your own risk. The Betmar Swim Club assumes no responsibility.

As a member of the Betmar Aquatic Center, the rules for pool and spa use are understood by you to be the following:

- You do not hold the gate open to others as a courtesy if they do not have their fob
- Membership identification (fob) is always required
- Each member, or unaccompanied guest, must swipe their own fob upon entry and exit
- Use of the “Emergency Exit” Button is not permitted except in true emergencies
- Guests must sign in with all required information on the “Sign-In Sheet” provided
- Children under the age of 16 must be supervised by an adult
- For member and guest safety, diving, running on the decks, horseplay and excessive splashing are not permitted
- Members will treat each other, guests and volunteers with respect and dignity
- Pool and spa hours are posted and we are only permitted to be open from dawn to dusk
- You have read, understand and agree to abide by all posted Aquatic Center pool and spa rules

Pool Rules:

Maximum bathing load: Small pool - 23, large pool – 96

- Maximum water temperature is 104°
- Shower before entering the pool. Soap products are NOT permitted
- Food, glass, smoking materials, alcohol and/or animals are not permitted in the pools or on the wet decks
- Plastic water bottles only are allowed beyond the four (4) foot “wet deck” area
- Use of the pool is prohibited if you are ill with diarrhea or have open sores
- Recirculated water is not to be swallowed
- Swim diapers are not permitted in the pools
- Children who are not toilet trained are not permitted in the pools
- Small rings and noodles may be used. Floatation rafts are not permitted

Spa Rules:

Maximum bathing load: Small spa – 7 persons, large spa – 14 persons

- Shower before entering the spa. Soap products are NOT permitted

- Food, glass, smoking materials, alcohol and/or animals are not permitted in the pools or on the wet decks
- Maximum water temperature is 104°
- Recirculated spa waters are not to be swallowed
- Pregnant women, small children, people with health problems, and people using alcohol, narcotics or other drugs that can cause drowsiness should not use the spa without first consulting a doctor
- Swim diapers are not permitted in the pools or spas
- Children who are not toilet trained are not permitted in the spas
- Children under the age of 12 must have adult supervision
- Maximum use time is 15 minutes

Violation of the rules may result in, but not be limited to, the suspension of a member's privileges pending a review by the Betmar Swim Club Board of Directors.

Membership in the Betmar Swim Club is a privilege and not a right.



Betmar Swim Club



Date:

Dear :

This is to inform you that the following infractions were identified:

- _____ Failure to activate the system upon entry
- _____ Failure to identify a guest(s) on Sign-In Sheet
- _____ Failure of guest to self-identify upon entry
- _____ Providing entry to an individual/non-guest who does not possess their own entry fob
- _____ Other violation of Pool Rules

The following action will be taken:

- _____ (1st) Letter and warning signs to be posted at the pool
- _____ (2nd) Membership suspended for seven (7) days
- _____ (3rd) Membership suspended pending a hearing with the Swim Club Board of Directors
- _____ Other:

If you have any questions, please feel free to call me.

(Richard Heon)

President

Betmar Swim Club

Board of Directors Guidelines Betmar Swim Club

The President shall:

- preside at Swim Club Board meetings (held on the second Thursday of each month October through April)
 - prepare a Board Meeting agenda and provide to the Secretary for distribution no later than the Monday before each Board Meeting
- preside at Swim Club General Membership meetings (held the Monday following the Board meeting each month October through April)
 - Prepare an agenda in advance of the meeting
- ensure Swim Club representation at all Betmar Owner/Acres meetings
 - if unable to attend, appoint a member of the Board to stand in his/her stead
 - President or designee will report any relevant information at the next Swim Club Board meeting
- sign all papers and documents requiring his/her signature
- meet with the Bank in April after the Annual Meeting to provide letter with new check signing and debit card information and to sign required paperwork
- be continually updated and informed of all significant issues related to 1) maintenance and upkeep of the pools; 2) maintenance and upkeep of decks and surrounding area; 3) security; 4) finance; 5) membership; 6) opening/closing; 6) fundraising
- provide results of state inspections and permits to Secretary for posting at the pools
 - ensure proper response and remediation of any issues identified
- nominate all committees and be a member of all committees except the Nominating Committee
- ensure a Nominating Committee is appointed no later than the November meeting
- present the recommended Nominations/Slate of Officers at the February meeting
- oversee voting, if necessary, at the March Annual Meeting
- review all reported infractions and determine the course of action i.e., signs, letters, hearings, etc.
- ensure installation of new officers takes place at the April Meeting
- develop a budget that will cover the cost of the President's activities, review all draft budgets presented at the December meeting and submit finals to the Treasurer for presentation at the January board meeting



Betmar Swim Club



April 18, 2022

TO: First National Bank Pasco
RE: Signatories for Betmar Owners Inc. Swim Club
Account # xxxxxxxx/xxxxxxx

Attached you will find the minutes of a meeting of the Betmar Swim Club indicating the current signatories for the accounts.

Please remove the following Board member(s) from your files:

Scott Wachsmuth

Please add the following Board members to your files:

Richard Heon

Deanna Wachsmuth

Shelley Jewell

Jackie Giesler

Please issue credit/debit card(s) to the following Board members:

Richard Heon

Brad Gooding

Sincerely,

Richard Heon
President, Betmar Swim Club

Encl: *Minutes of April 14, 2022 Betmar Swim Club Board Meeting*

*Betmar is a 55 and Older Community



BETMAR SWIM CLUB
MONTHLY BOARD MEETING
AGENDA

Location: *Large Pool or Apache Clubhouse Maple Room*

Date: xxxxxxxx xx, 202x

Time: 9:30 am

1. Review and approve the previous minutes
2. President's report
3. Treasurer's report
4. Membership report
5. Fundraising report(s)
6. Operations: Pool Equipment/Deck/Security
7. Discussion: Issues/concerns/complaints
8. Approve the reports
9. Monthly scheduled agenda items:
 - a. October: Review and update policies and procedures manual
 - b. November: Discuss Membership Fees for next year; Establish Nomination Committee
 - c. December: Inventory; Review Preliminary Budgets; Finalize Membership Fees
 - d. January: Preliminary Draft Budget Approval
 - e. February: Present Nomination Committee's Recommended Board Candidates
 - f. March: Election of New Board Members (including voting if needed); Final Budget Approval
 - g. April: Installation of New Board Members
10. Other old business
11. New business



Betmar Swim Club
Board Meeting
April 18, 2022



Richard Heon, President	
Brenda Lapierre, Vice President	
Dee Wachsmuth, Secretary	
Shelley Jewell, Treasurer	
Jackie Giesler, Membership	
Brad Gooding, Properties	
Terri Poulin, Deck Manager	
Scott Wachsmuth, Security	
Cindy Cutter, Open/Closer	
Members Present	



BETMAR SWIM CLUB

MONTHLY MEMBERSHIP MEETING

AGENDA

Location: *Large Pool or Apache Clubhouse Maple Room*

Date: xxxxxxxx xx, 202x

Time: 9:30 am

1. Review and approve the minutes from the last Board meeting
 - a. Treasurer's report
 - b. Membership report
 - c. Fundraising report(s)
 - d. Operations: Pool Equipment/Deck/Security
 - e. Present/discuss any new decisions made/voted at the last Board Meeting
2. Membership Activities Reports: Volleyball, Aerobics, Lap Swim
3. Update on Old Issues Brought Forward by the Membership
4. New Issues Brought Forward by the Membership
5. February: Present Nomination Committee Board Candidates
 - a. Any Membership Nominations from the Floor
6. March: Election of New Board Members
7. April: Installation of New Board Members
8. Adjourn



Betmar Swim Club
General Membership Meeting
April 18, 2022



Richard Heon, President	
Brenda Lapierre, Vice President	
Dee Wachsmuth, Secretary	
Shelley Jewell, Treasurer	
Jackie Giesler, Membership	
Brad Gooding, Properties	
Terri Poulin, Deck Manager	
Scott Wachsmuth, Security	
Cindy Cutter, Open/Closer	
Members Present	



Betmar Swim Club Board Nominations

The Nominating Committee of the Betmar Swim Club would like you to consider one of the following Betmar Swim Club Board of Director positions for the 2021-2022 term.

Please select the board position(s) that you would be interested in.

	President
	Vice President
	Secretary
	Treasurer
	Membership Chairperson
	Security Chairperson
	Pool Equipment Manager
	Pool Deck Manager
	Opener/Closer Training Chairperson

Please print your name, Betmar address and telephone number.

Please return your completed form to one of the following:

- | <u>Name</u> | <u>Address</u> | <u>Phone Number</u> |
|-------------|----------------|---------------------|
| 1. | | |
| 2. | | |
| 3. | | |

Betmar Swim Club



Swim Club Voting Procedures

Any member in good standing whose name appears on the deed to a lot within Betmar is entitled to one vote. If a property is owned by a partnership, trust, estate guardianship or other personal entity, the owner(s) of record who reside at the residence is/are entitled to membership and voting privileges, assuming the property is in good standing.

Matters requiring a vote of the membership shall utilize the appropriate voting procedure identified in the most current version of Robert's Rules of Order – Newly Revised. A majority vote of the members in good standing present is sufficient in all matters with the exception that matters relating to amendments of the By-Laws require a two-thirds majority vote of those members in good standing.

Nominating Committee Procedure

The nominating committee will be appointed by the President at the November meeting and shall be made up of three (3) active members. The committee will elect a chairperson.

The nominating committee shall present a slate of qualified candidates for all elected offices and present the slate at the February Board meeting. Prior written consent of the candidates must be obtained.

A qualified candidate is an owner who is an active member of the Swim Club and who is a member in good standing with Betmar Owners, Inc. and Betmar Acres Club, Inc.

Nominations may be made from the floor at the February Membership Meeting. Nominations will close with the February meeting.

Voting at Elections

Elections shall be held at the March General Membership Meeting. A paper ballot will be available where there is more than one person nominated for an office. The ballots, where necessary shall be prepared by the Betmar Swim Club secretary. The president shall appoint three (3) tellers (not on the ballot) to tally the votes.



Betmar Swim Club



Date:

Dear :

This is to inform you that the following infractions were identified:

- _____ Failure to activate the system upon entry
- _____ Failure to identify a guest(s) on Sign-In Sheet
- _____ Failure of guest to self-identify upon entry
- _____ Providing entry to an individual/non-guest who does not possess their own entry fob
- _____ Other violation of Pool Rules

The following action will be taken:

- _____ (1st) Letter and warning signs to be posted at the pool
- _____ (2nd) Membership suspended for seven (7) days
- _____ (3rd) Membership suspended pending a hearing with the Swim Club Board of Directors
- _____ Other:

If you have any questions, please feel free to call me.

(Richard Heon)

President

Betmar Swim Club

The Vice President shall:

- act in the absence of the President and perform duties delegated by the President
- advise/support all social and fundraising activities
- solicit and consider suggestions from Swim Club members regarding social events and methods of raising funds and present them to the Board for consideration and approval
- ensure there is an “owner/chairperson” assigned to each approved fundraiser
- communicate the requirements for recordkeeping and reporting of results to each owner/chairperson, periodically collect the results, and present the status of all current and planned fundraisers at Monthly Board and Membership meetings
- request that each owner/chairperson prepare deposit slips for income/sales and requests for reimbursement of expenses (with receipts required) and collect them at least monthly
- review and submit owner/chairperson requests for reimbursement to the Treasurer and make bank deposits (to FNB Pasco) when received; provide deposit receipts to the Treasurer
- update the Treasurer on the results of each fundraiser at least monthly
- submit final results report, including income, expenses and profit, for each fundraiser to the President and Treasurer and present to the Board
- review and initial the inventory report no later than December 1st
- develop a budget that will cover the cost of the Vice President’s activities, review draft at December meeting and submit final to the Treasurer for presentation at the January board meeting

Betmar Swim Club



Fundraiser Proposal

Name of Event/Activity: _____

Proposed Date: _____

Venue: _____

Entry/Ticket Donation: _____

Expected Profit: _____

Chairperson: _____

Notes: _____

Betmar Swim Club



Fundraiser Final Report

Name of Event _____ Date _____

Income		
Expenses (list all)		
Profit		

Notes:

- ✓ All receipts for expenses must accompany this report
- ✓ Chairperson is responsible for making bank deposits
- ✓ Final Report is to be submitted to the Vice-President

The Secretary shall:

- keep an accurate and complete record of each meeting of the club and send all final, approved minutes to the Secretary of the Betmar Board at the conclusion of the fiscal year (March 31st); include agenda, attachments, and a record of all motions and voting.
- appoint an assistant to assume the critical duties of Secretary when absent
- prepare a letter to the First National Bank of Pasco in April indicating the new board members who will have check signing authority for the coming year, as well as any requests for new debit cards (President, Vice President, Membership, Treasurer, Pool Equipment Manager and Pool Deck Manager) and requesting removal of those who will no longer have such privileges; letter must include a copy of the approved March minutes
- provide the annual bank letter to the President for signature and to arrange a meeting with the bank to complete required paperwork
- provide all board members (via email) with a reminder of the monthly Board Meeting details (time, date, and location) as well as the agenda, the minutes of the previous meeting, and any reports for review (due by the Monday before each Board meeting)
- provide all Swim Club members with reminders of the Swim Board Meetings (second Thursday of each month - October through April) and the General Membership Meetings (Monday following the Board Meetings) at least one week prior to the actual meeting (including but not limited to: emails, Betmar.org website/calendar, Facebook, Bulletin Boards and White Boards at pool, etc.)
- maintain and administer the official Betmar Swim Club Facebook group/page and verify new member requests prior to acceptance in the group
- From the list of new members, determine if they are already signed up for Facebook, and if not, send an email asking if they would like to join the group (with instructions)
- file the list of Swim Club officers with the Betmar office after installation in April
- maintain the Bulletin Boards outside each pool gate ensuring all information is current
 - Standard Seasonal Hours of Operations
 - Cold-Weather Opening Policy
 - Current Board members and contact information
 - Next Picnic at the Pool Date
 - Membership information (costs to join, who to contact, etc.)
 - current Florida Department of Health Permits and results of inspections
- review and initial the inventory report no later than December 1st
- develop a budget that will cover the cost of the Secretary's activities, review draft at December meeting and submit final to the Treasurer for presentation at the January board meeting



Hours of Operation

October 31st – January 31st

9:00 am – 5:00 pm



Cold Weather

HOURS OF OPERATION

October 1st – October 31st

8:00 AM – 6:00 PM

November 1st - – January 31st

8:00 AM – 5:00 PM

February 1st – March 31st

8:00 AM – 6:00 PM

If the temperature will reach 65 degrees during the day, the pools will open at 8:00 AM. If the temperature will not reach 65 degrees during the day, both pools will remain closed.



Betmar Swim Club
Board Members 2022-23



President

Richard Heon

1.603.692.3995/rheon@aol.com

Vice-President

Brenda Lapierre

813.715.0470/kblap1@gmail.com

Secretary

Dee Wachsmuth

1.603.303.2741/dwachsmuth@smslp.com

Treasurer

Shelley Jewell

1.183.713.3545/shelley33542@gmail.com

Membership

Jackie Giesler

1.813.312.3954/jcgiesler1@yahoo.com

Security

Scott Wachsmuth

1.603.498.8381/sewachsmuth@gmail.com

Pool Equipment Manager

Brad Gooding

1.802.363.2983/gooding1955@gmail.com

Pool Deck Manager

Terri Poulin

1.410.937.1296/TerriPoulin55@aol.com

Open/Close/Training Manager

Cindy Cutter

206.249.0308/cuttercindy@yahoo.com



Betmar Swim Club Picnic At the Pool

April 18, 2022

**Hamburger/Hot Dog
Chips
Dessert
Water**

\$5 Donation

Betmar is a 55 and Older Community

The Treasurer shall:

- keep a complete record of all monies received for Membership, fundraising, and any other miscellaneous income in Quickbooks
- pay bills upon the order of the Swim Club Board.
 - all bills must be authorized by the chairperson responsible for the expense
 - expenses greater than \$2500.00 may require Board approval *unless specifically approved in the current budget*
 - ensure receipts are received prior to reimbursement
 - all bills and reimbursements must be paid by check or bank transfer
 - checks need only one signature from the approved signatures on record at the First National Bank of Pasco. Usual approved signatures are President, Treasurer, Membership and any Board Member designated by the President
- report current financials monthly at the Betmar Swim Club meetings (Board and General Membership), including total receipts and disbursements, with balance on hand from the previous month
- submit a monthly report to the Finance Chairperson of Betmar Owners, Inc. (Copies are kept in Treasurer's file)
 - report should contain a copy of current month check register, a copy of Summary/Detail Reconciliation reports, a copy of Detail/Summary Profit and Loss statements and original receipts and deposit slips
- meet with the Vice President, and if necessary, fundraising chairpersons and/or individual fundraisers to ensure the accurate recording and safeguarding of tickets, inventory for sale, and monies received
- annually, submit the books for audit by the Finance Chairperson of Betmar Owners, Inc.
- prepare for discussion a "Proposed Budget" for the next fiscal year:
 - All chairpersons should submit their requests for the coming year in writing at the December meeting
 - Review preliminary budgets at the January meeting
 - Submission of draft to the Betmar Owners Board is due at the end of January
 - Review and pass Final Budget at March Board meeting
 - Submitted to Finance Chair of Betmar Owners in April
- all contracts must be reviewed by the Swim Club Board, be approved by Betmar Owners, Inc., and will be passed to the Trustees for final approval. The Swim Club reimburses Betmar Owners for the cost during the life of the contract.
- monitor all monies held in "Reserves"
- assist in determining the membership fee to cover the cost of operating the facility
- collect, review and prepare the consolidated master Swim Club Inventory Report for submission to the Betmar Board no later than December 31st



**Betmar Swim Club
Treasurers Report
Month
Meeting Date**



	Expenses	Income	Balance
Beginning Balance			\$
Income		\$	
Expenses	\$		
Ending Balance (Date)			\$

Reserves held by Betmar Owners:

Respectfully submitted,

(XXXX XXXX)

Swim Club Treasurer

Attached:

Profit and Loss - Summary and Detail

Reconciliation Report – Summary and Detail

Betmar Swim Club



Monthly Report to Betmar Owners Finance Chairperson

- Betmar office will indicate when the bank statement from First National Bank of Pasco is ready for pick-up
- All receipts for expenses for the current month are compared to the statement
- All deposit slips are compared to the current statement
- Discrepancies need to be resolved (eg: Did we miss a purchase from Amazon through the debit card?)
- Use the "reconcile" function in *Quickbooks* to reconcile the account. Make copies of Summary and Detail
- Make copies of *Profit and Loss Statements* – Summary and Detail (Reports in Quickbooks)
- Include a copy of the check register for the month
- Forward all documents to the Betmar Office (Jan Slater)
- Copies of all documents are filed in filing box
- Copies of the Reconcile – Detail and Summary, along with a copy of Profit and Loss Statements and a copy of the check register are forwarded to the Swim Club President
- 📁 Collect Sign-In Sheets from the pools and put them in the Finance box in the office

Betmar Swim Club



EXPENSE FORM

Submit with receipt to Treasurer

Requested by:

Debit Card Purchase _____ ***Request for Check Reimb*** _____

Date:

Purchased From:

Amount:

Explanation/Detail:

Staple receipt below:

Betmar Swim Club



Budget Requests 2023-24

President

Vice-President

Secretary

Treasurer

Membership

Deck Manager

Equipment Manager

Security

Open/Close

- Please try to determine your financial needs for the 2023-24 fiscal year so that we can develop a reasonable budget.
- Think about items large (pool blankets) and small (ink cartridges) that are somewhat predictable that will be required to carry out your duties.
- Requests must be submitted to the Treasurer before the first Board meeting in January.

Notes:

Budget for BETMAR Swim Club

Fiscal Year April 1, 2022- March 31, 2023

FRONT PAGE

Budget due Jan. 28, 2022

Revision if any due Feb. 24, 2022

NOTE: Total INCOME amount must match Total EXPENSE amount

	INCOME Items	Additional Detail	\$ Amount
1	Membership		
2	Donations		
3	Fundraisers		
4	Misc* provide details		
5			
6			
7			
8			
9			
10			
FRONT Page INCOME Total			\$0.00

Total INCOME Items from FRONT & BACK
\$0.00

	EXPENSE Items	Additional Detail	\$ Amount
1	Sales Tax		
2	Deck & Area Expense		
3	Large Pool Repairs/Replace		
4	Small Pool Repairs/Replace		
5	Large and Small Spas		
6	Electricity		
7	Water		
8	Access System		
9	Office		
10	Banks Fees/Permits/Consulting		
FRONT Page EXPENSE Total			\$0.00

Total EXPENSE Items from FRONT & BACK
\$0.00

Additional Item space is available on the back of this form. Be sure to enter FRONT & BACK Total in the Total INCOME and Total EXPENSE boxes on this page.

NOTES:

A) The two totals (INCOME and EXPENSE must be the same

B) Checkbook information is not required for the Budget Reports

C) Be sure to use the BACK page for additional information

D) Please sign off in the information listed at the bottom of this page

	Date Prepared
	Signature
	Print Name
	Title
	Phone Number
	Email Address

Fiscal Year April 1, 2022- March 31, 2023

BACK PAGE

	INCOME Items	Additional Detail	\$ Amount
11	Monthly Service/Chemicals		
12	Fundraising Expense		
13	Betmar Owners donation		
14	Reserve - provide details		
15	Membership expense		
	BACK Page INCOME Total		\$0.00

	EXPENSE Items	Additional Detail	\$ Amount
11			
12			
13			
14			
15			
	BACK Page EXPENSE Total		\$0.00

	B	C	D	E	F	G
1	DESCRIPTION OF PROPERTY	DATE	QTY	COST	MODEL	SER #
2						
3	SMALL (OLD) POOL					
4						
5	Barrels, Chemical	7/1/2020	2	\$600.00		
6	Bench	7/1/2020	1	\$150.00		
7	Bike Rack	6/30/1989	1	\$227.00		
8	Blanket Reel		1	\$1,300.00		
9	Blanket Reel Spa		1	\$300.00		
10	Bulletin Board	6/30/2015	1	\$687.00		
11	Canopy (install)	7/1/2016	1	\$15,000.00	Apollo Sunguard	
12	Canopy - Spa	12/15/2020	1	\$5,000.00	Apollo Sunguard	
13	Chairs--Dining	6/28/2016	8	\$760.00		
14	Controller System--ORP	6/24/2015	1	\$1,816.00		
15	Cover Blue Blanket Pool	7/23/2020	1	\$4,800.00	CEC	
16	Cover Rack--Spa	6/14/2016	1	\$300.00		
17	Deck--Inside Fence / Pool	5/1/2013	1	\$22,000.00	Sunsations	
18	Fence	6/27/2005	1	\$8,750.00		
19	Heater - Water, tankless, spa	5/1/2020	1	\$600.00		
20	Filter - Sand, multi-port spa	6/1/2019	1	\$1,600.00		
21	Filter - Sand, multi-port pool	6/1/2019	1	\$3,200.00		
22	Fountain--Drinking	10/30/2015	1	\$685.00		
23	Level Bathroom Floors	5/1/2013	2	\$563.00		
24	Lounges--Strap Chaise with arms	6/28/2016	18	\$3,690.00		Outdoor Furnitue
25	Lounges--Strap Chaise	6/28/2016	18	\$3,348.00		Outdoor Furniture
26	Mometary Start Switch	5/31/2014	1	\$292.00		
27	Motor--Pump Blower Spa 3 HP	11/7/2012	1	\$675.00		
28	Paint Bathroom Floors	6/1/2018	2	\$900.00		
29	Paint Bathrooms	5/7/2013	1	\$1,070.00		
30	Pool Test Kit--Pool--Spa		1	\$100.00		
31	Pressure Washer	12/1/2020	1	\$320.00		
32	Pump--Heat Jacuzzi	11/28/2012	1	\$3,638.00		
33	Pump--Heat Pool		2	\$8,062.00		49000239
34	Pumps - Stenner		4	\$1,600.00		
35	Reel--Spa Blanket		1	\$300.00		
36	Repair, reline	7/6/1905		\$30,000.00		
37	Rim refinish	6/1/2020	1	\$2,600.00		
38	Shelving		1	\$200.00		
39	Spa - Center Flow Valve	5/10/2013	1	\$1,752.00		
40	Spa -- Refinish/reline Small	7/29/2020	1	\$5,000.00		
41	Spa - sand filter	4/1/2019	1	\$1,600.00		A-Quality
42	Spa Blanket	7/1/2020	1	\$1,500.00		A-Quality CES
43	Tables--Round Fiberglass	6/28/2016	2	\$300.00		Outdoor Furniture
44	Wiring--Repair & Replace	2/17/2014	1	\$1,860.00		
45	Zodiac Pack	7/2/2014	1	\$949.00		
46						
47	TOTAL OLD/SMALL POOL					
48						
49	LARGE (NEW) POOL					
50						
51	Bike Rack		1	\$227.00		
52	Blanket--Pool	1/7/2021	1	\$10,000.00	CES	
53	Blanket--Spa	1/7/2020	1	\$1,600.00	CES	
54	Bulletin Board	4/23/2013	1	\$636.00		
55	Chairs--Dining	6/28/2016	8	\$760.00	Outdoor Furniture	
56	Chairs--PVC	7/15/2016	5	\$500.00	Outdoor Furniture	
57	Chairs--Original	7/15/2016	6	\$600.00		
58	Defibrillator	7/1/2018	1	\$886.00		

	B	C	D	E	F	G
59	Filters - spa, sand	7/11/1905	1	\$1,600.00	A-Quality	
60	Filters - pool ,sand with valves	50/01/20	4	\$6,400.00		
61	Fountain--Drinking	8/12/2014	1	\$1,153.00		
62	Heat Pump--New Spa	1/25/2015	1	\$4,000.00	T135AHDSBTD	1172420-L14
63	Heat Pump--Pool	2/13/2013	1	\$3,638.00		
64	Heat Pumps--Pool	11/12/2013	4	\$14,124.00		
65	Heat Saver Pump		1	\$300.00		
66	Heater - tankless, hot water	11/1/2020	1	\$600.00		
67	Light Fixture Replace	5/31/2014	1	\$625.00		
68	Lounges--PVC	7/15/2016	14	\$3,200.00		
69	Lounges--Original replace webbing	5/1/2019	38	\$5,300.00		
70	Main Breaker--Replace	2/17/2014	1	\$216.00		
71	Motors & Pump		2	\$1,500.00		5 HP
72	Motor--Spa/Heat	2/14/2007	1	\$500.00		2 HP
73	Outlet (for winder)	12/11/2010	1	\$600.00		
74	Paint - bathroom floors, non-skid	7/1/2019	2	\$900.00	Blanyar	
75	Paint Work--Pool	5/6/2013	1	\$490.00		
76	Pool Test Kit	11/4/2020	1	\$12.00		
77	Power Pressure Washer	11/5/2020	1	\$320.00	Amazon	
78	Pump	7/6/2014	1	\$3,659.00	Main Pumps Inspected	
79	Pump	7/29/2014	1	\$3,135.00	placed by Pattie Electric	
80	Pumps - stenner	6/1/2019	5	\$2,000.00		
81	Reels--Pool Cover, automatic	7/1/2020	1	\$10,000.00	CES	
82	Reels--Spa Cover		1	\$300.00	81MV52DTB	RH3107086
83	Repair Bathroom Floors	5/1/2013	2	\$760.00		
84	Repair, Reline pool	7/1/2015		\$50,000.00		
85	Rope 3/4 "	7/12/1905	450	\$175.00		
86	Shelving		2	\$200.00		
88	Tank--Hot Water Control		1	\$250.00		
89	Tables--Round Fiberglass	6/28/2016	2	\$300.00		
90						
91	TOTAL LARGE POOL					
92						
93	COMMON					
94						
95	Benches for large pool	6/1/2015	2	\$967.00		
96	Cool Grips	6/1/2020	12	\$1,100.00		
97	Decorations - holiday			\$400.00		
98	Flower Boxes - both pools	5/7/2013	4	\$420.00		
99	Hangers for both pools	5/31/2013	4	\$204.00		
100	Level all pavers (both pools)	6/1/2020		\$1,800.00		
101	Phone sets corded	7/11/1905	2	\$75.00		
102	Phone Junction Box	2/10/2014	1	\$384.00		
103	Rescue Hooks		3	\$100.00		
104	Robotic Pool Cleaner	8/1/2020	1	\$5,800.00		
105	Safety Rings	7/7/1905	3	\$300.00		
106	Signs for gates	4/25/2013	2	\$630.00		
107	Street Sign	2/13/2013	1	\$1,204.00		
108	Thermometer - no-touch	5/1/2020	1	\$70.00		
109	Tile, Pool decking		1	\$300.00		
110	Umbrella & Base	4/6/2014	1	\$61.00		
111						
112	TOTAL COMMON					
113						
114	Office					
115	Membership:					
116	Computer		1	\$1,000.00	Dell BBY-GOWD5F	
117	Laminator		1	\$150.00	GBC Heatseal H425	
118	Entry fobs	7/1/2015	280	\$2,800.00		

	B	C	D	E	F	G
119	Treasurer:					
120	Computer	7/7/2015	1	\$1,000	Lenovo G51-35	
121	Printer	7/7/1905	1	\$100.00	Canon Pixma	
122	Laminator	7/9/2015	1	\$200.00		
123	Security:					
124	Computer	10/1/2018	1	\$1,100.00	Toshiba Satellite	
125	Cameras	11/17/2020	4	\$2,000.00	4-Alarm	
126	Dedicated internet connection	6/1/2020	1	\$4,000.00	Spectrum/Brighthouse	
127						
128	TOTAL OFFICE					
129						
130	GRAND TOTAL					
131						
132	Brad Gooding, Swim Club Properties					
133	Date:					
134						
135						
136						

The Membership Chairperson shall:

- issue registration forms, collect registration fees, Guest Donations, and “lost fob” fees
 - ensure the Betmar Office has enough forms for members who are renewing
 - ensure the supply of fobs necessary for replacement issues
- make membership deposits in a timely manner
- activate new/renewing fobs in a timely manner
- collect, from the Betmar business office, all membership applications and renewals
- prepare revised membership renewal forms in December
 - give to Secretary for posting on the Betmar Swim Club website, the Swim Club Facebook page and Betmar.org
 - copies of the revised form need to be provided to the Betmar office
- keep accurate records of memberships/renewals and distribute membership identification
 - members must be in good standing with Betmar to join the club
 - list of delinquent members is provided by the Betmar office
 - if a member is found to be delinquent, privileges will be suspended until that person becomes “current”
- provide the Opener/Closer Chair with a current list of new volunteers
- provide the Swim Treasurer with a statement of monthly sales taxes due
- through the Swim Club Treasurer, provide the Betmar Finance Committee:
 - a list of the members who joined/renewed that month
 - forward current original Guest Sign-In sheets from the two pools
- provide the Secretary with monthly list of new/renewing members with emails
- Effective 2022-2023: **new** members who join in January or February will have their membership activated immediately for the coming full fiscal year (cost to include prorated one or two months, March free, plus full year initiation and membership fees).
- communicate with Security to ensure the smooth operation of the electronic Access System
- review and initial the inventory report no later than December 1st
- develop a budget that will cover the cost of the Membership activities, review draft at December meeting and submit final to the Treasurer for presentation at the January board meeting

Betmar Owners Swim Club
(Doing Business as Betmar Aquatic Center)

April 1, 2021 – March 31, 2022

Your current swim membership expires on March 31, 2021. ONLY MEMBERS WITH A VALID ENTRY FOB WILL BE ALLOWED IN THE POOLS AFTER April 1, 2021. Every pool member MUST use their own FOB.

If you already have a pool entry FOB, you do not pay a FOB fee again. Once your membership is renewed, your FOB will be reactivated. DONOT THROW AWAY YOUR FOB.

Renewing Members - COMPLETELY fill in application, sign agreement, tear off, make check payable to **BETMAR OWNERS SWIM CLUB**. Hand in to Betmar Office or put in Betmar Office slot in door.

New Members/Comeback Renewals (members who have not renewed during the past five years): COMPLETELY fill in application, sign agreement, tear off, make check payable to **BETMAR OWNERS SWIM CLUB**. Hand in to Betmar Office counter. If you require a FOB, you will be called when it is ready.

Any questions – call Jackie Giesler, Swim Membership Chairperson at 814.312.395

Betmar Owners Swim Club Membership Application

April 1, 2021 – March 31, 2022

Name _____ New _____ Renewing _____

Address _____ Phone _____

Email address _____

Owner _____ Resident _____ Renter _____ Owner(s) Name _____

Renewing Members (\$107.48 + 7.52 tax) \$115.00 _____

(has been a member within the past 5 years)

New members/Residents/Renters (\$214.95 + 15.05 Tax) \$230.00 _____

FOB fee (new members) \$ 7.00 _____

Lost FOB Fee \$ 10.00 _____

Total amount enclosed in this application (US Funds Only) \$ _____

I want to volunteer: Open/Close (May to Sept) _____ Open/Close (Oct to April 30) _____

Clean _____ Fundraising _____ Membership _____ Months Available _____

I would like to donate \$ _____ for pool improvements.

I agree to abide by the pool and spa Rules and Regulations by making this application.

Signed _____ Date _____

The Security Chairperson shall:

- monitor membership compliance as necessary and confirm infractions reported by membership or the board by reviewing security camera footage
- communicate with Membership to ensure the smooth operation of the electronic Access System
- communicate with Betmar Properties, as needed, to maintain the accuracy of surveillance systems
 - Swim Club uses State Alarm (camera on each gate)
 - Betmar uses ADT (two cameras facing each of the pools)
- review and initial the inventory report no later than December 1st
- develop a budget that will cover the cost of the Security activities, review draft at December meeting and submit final to the Treasurer for presentation at the January board meeting

The Pool Deck Manager shall:

- maintain the pool decks and surrounding area
 - areas should be clean and tidy
 - report any problems with ants or plants to Properties
 - suggest ideas to improve the looks and safety of the pool areas and grounds surrounding the pools
 - maintain safety devices on walls around the decks
 - maintain chairs and lounges
 - clean with mild soap (Dawn) once a month
- check and replenish blank guest sign in sheets as needed
- communicate with the pool cleaning company, through Properties, as necessary
- report issues with pool/spa blanket covers to Pool Equipment Manager
- monitor the cleaning of the washrooms
- coordinate the decoration of the fences at holiday time
 - lights, garland, wreaths, bows
 - decorate the week after Thanksgiving
- coordinate the removal of trash from the large trash receptacles
- submit receipts for payments to the Treasurer in a timely manner
- coordinate, with the Pool Equipment Manager, the semi-annual volunteer cleaning of the fences, furniture and decks
- coordinate small pool shower area cleaning
- review and initial the inventory report no later than December 1st
- develop a budget that will cover the cost of the Pool Deck Manager activities, review draft at December meeting and submit final to the Treasurer for presentation at the January board meeting



Betmar Aquatic Center



Guest Sign-In Sheet

- ❖ Guests must sign-in to the pools/spas, clearly indicating the sponsoring member's name
- ❖ Guests need to sign in only once each day but need to indicate time in/time out
- ❖ Guests are to familiarize themselves with, and follow, posted rules of the pools and spas
- ❖ Members are requested to provide a \$1.00 donation per guest per day

Date	Name of Guest	Name of Sponsoring Member	Time In	Time Out	Time In	Time Out

The Pool Equipment Manager shall:

- maintain the pool equipment area, pumps, filters, heaters etc. in good condition
- be aware of the general workings of the pools, and will call the necessary companies for repairs or guidance when needed
- place (November) and remove (March 31) large pool blanket mechanism from the large pool deck
 - check battery for mechanism
- communicate appropriate Deck Manager concerns to A-Quality
- periodically inspect large/small pool blankets for wear and tear
- routinely check spa blankets for wear and tear
 - worn materials need to be brought to Board attention
 - all strapping should be secure
 - replacements take several months for delivery
- oversee the purchasing of all necessary materials needed to keep the pools mechanically in good condition
 - submit invoices/receipts to the Treasurer in a timely manner for payment
- display “sandwich boards” announcing Swim Board and General Membership meetings outside the gates one week before the meetings
- authorize and coordinate volunteer work performed at the pools
 - e.g., rebuilding of spa blanket racks, motors
- coordinate, with the Deck Manager, the scheduled monthly volunteer cleaning of the fences, chairs and lounges; notify Secretary for posting of pool closure on Facebook and signs at the pool at least one week ahead of the date
- ensure that water testing takes place and is logged on days when A-Quality does not
- prepare and review contracts relevant to pool equipment, including yearly service
 - contracts need to be submitted to the Swim Club Board
 - upon Swim Club Board approval, contracts are forwarded to Betmar Trustees for final approval and implementation
- review and initial the inventory report no later than December 1st
- develop a budget that will cover the cost of the Pool Equipment activities, review draft at December meeting and submit final to the Treasurer for presentation at the January board meeting

Betmar Swim Club



Preferred Vendors

Access System - State Alarm

Ants and Bugs - Balogh's Pest Control

Electrical - A+ Electrical Design, Tim Martell

Pattie Electric

Electricity Provider – Duke Energy

Furniture – Outdoor Furniture Connection, Pete Mazer

Heaters - McCrae Heating and Cooling, Danny McRae

Internet – Spectrum Business

Plumbing – Chris Bahr Plumbing

Pool Blankets – CES, Murray Hall

Pool Maintenance - A-Quality Pool Service - Dennis Katszan

Pool Cleaning – Monday, Wednesday and Friday

Support – Betmar Office

Florida Department of Health – Alissa Antonucci

AND, an army of unnamed volunteers who help keep our facility running at its best each and every day.

The Opener/Closer/Training Director shall:

- during cold weather months (October 1st through March 31st) when pools need to be covered, schedule 3 volunteers each week to open/close the pools:
 - Membership provides a list of potential volunteers at renewal/registration time
 - Use Facebook and Betmar.org to recruit volunteers as needed
 - Record volunteer schedules in an appropriate log and share current updates with the Treasurer for letters and record keeping
 - maintain the master logbook of volunteers past and future with dates; name, address, telephone numbers, and emails
- during cold weather months, greet and train all openers and closers:
 - pick up keys and instructions/checklist packet Saturday evening for the next group of volunteers and meet new group on Sunday mornings. Train as needed.
 - Treasurer will write letters to confirm schedules and maintain paperwork
 - Open/closer will send texts each week to volunteers to confirm meeting times for first day (half hour before opening and at closing)
 - Acknowledge volunteers on Facebook and Betmar.org website every few weeks
- during cold weather months, suggest changes to open/close hours as deemed necessary (via email) for board approval. Once approved:
 - post any approved changes one week head of time on bulletin boards and pool gates; post on Facebook, Betmar.org (Clubs) Aquatic Center web page and emails, etc.
 - notify Membership Chair to change open/close times on the gates
- during warm weather (April 1st through September 30th) only two volunteers are needed per day and they typically pass their keys along without opener/closer intervention.
- maintain and update opening and closing checklists to include all required tasks
- communicate with Deck and/or Pool Equipment Managers if any issues or problems reported
- review and initial the inventory report no later than December 1st
- develop a budget that will cover the cost of the Open/Closer activities, review draft at December meeting and submit final to the Treasurer for presentation at the January board meeting

Close Pools Summer 2022

Week of	Name	Phone	Email
Pool Hours 7:00 AM - 7:00 PM			
April 3 - 9			
April 10 - 16			
April 17 - 23			
April 24 - 30			
May 1 - 7			
May 8 - 14			
May 15 - 21			
May 22 - 28			
May 29 - June 4			
June 5 - 11			
June 12 - 18			
June 19 - 25			
June 26 - Jul 2			
July 3 - 9			
July 10 - 16			
July 17 - 23			
July 24 -30			

July 31 - Aug 6			
August 7 - 13			
August 14 -20			
August 21 - 27			
Aug 28 - Sept 3			
Sept 4 - 10			
Sept 11 - 17			
Sept 18 -24			
Sept 25 - Oct 1			
Oct 2 -8			
Oct. 9 - 15			
Oct. 16 - 22			
Oct. 23 - 29			

Alternates:



Betmar Swim Club
Summer Volunteers



Date

XXXXXXXX XXXXX

Address

Phone

Your volunteer week is **Date through Date**

You should receive your set of keys to the pools from Shelley Jewell (813.713.3545), or the volunteer who precedes you. (List enclosed) If, for any reason that does not happen, please call me at 813.713.3545.

Thank you for volunteering to close the pools during warm weather. Pools close at **8:00 PM and all members should leave the area by that time. At 8:10 PM**, the computer locks the system. Anyone remaining cannot leave without Security, or someone with a 24-hour fob, opening the gates for them.

You will be provided with a 24-hour fob during your duty week. This allows you, as the Closer, to enter/exit the facility 24 hours a day. It takes 10 – 15 minutes to close the pools each night.

You are asked to perform the following tasks:

- Cover both spas
- Straighten the chairs
- Empty the small trash cans in the washrooms into the larger trash receptacles
- Report anything that appears to be amiss to me (813.713.3545), or to Richard Heon (1.603.692.3955)

When you have completed you week, please pass the keys on to the next volunteer whose name and address appear below. This needs to be done prior to the Sunday night duty at 8:00 PM.

XXXXX XXXXX

Address

Phone

Thanks again for volunteering. We couldn't do it without YOU!



Betmar Swim Club
Warm Weather Volunteers



Hours of Operation

May 1st - August 31st

7:00 AM - 7:00 PM

Duties of Closers

- Cover both spas
- Straighten chairs
- Empty small trash cans in washrooms into larger bins
- Lock outside pool gates (black button drop-down lock at top of gate)
- Report anything that appears to be amiss to Shelley Jewell (813.713.3545) or Richard Heon (603.692.3955)
- Pass keys on to next volunteer before next day closing



Betmar Swim Club
Warm Weather Volunteers



Thanks for Volunteering

A Word About Fob/Keys

Your Closer's fob works 24 hours a day. In the event that you are unable to close at 7:00 PM (March and April) or 8:00 PM (May through August), you will be able to enter and exit the facility.

Along with your 24-hour fob, you have been provided with a gate key. Entry/exit gates need to be locked. To lock, remove the wire attached to the padlock from its housing at the top of the gate. The black button will fall down. Insert the gate key into the lock (under the button assembly) and turn.

The gate between the two pools is not routinely locked.

If you have any questions, please call 813.713.3545



Betmar Swim Club
Cold Weather Volunteers
Hours of Operation - 8:00 AM – 5:00 PM
December - February



Date

XXXX XXXX
Address
Phone

XXXX XXXX
Address
Phone

Thank you for volunteering to blanket the pools during colder weather. Your time to volunteer is Feb. 13th through Feb.19th. **Please report to the small pool on Sunday, ???? at 8:30 AM** unless notified otherwise. You will be supplied with a 24-hour fob, instructions and keys at that time.

Cold weather policy – If the predicted temperature for the day will reach 65 degrees both pools will open for 8:00 AM. If the temperature is not going to reach 65 degrees during the day, both pools will remain closed. Pools close at 5:00 PM.

A team of three volunteers are assigned each week. It takes about 15 minutes morning and evening to open or close.

Volunteers 1 and 2:

- Covers and uncovers blanketed pools
- Ropes and cranks for the small pool blankets are stored in the utility room of the small pool. Large Pool ropes should be on the winder
- Ensures entry/exit gates are locked (gate between pools is open unless one pool is closed)
- Lock the entry/exit gate at the both pools. (Instructions attached)

Volunteer #3 - The “Other Guy”

- Cover/uncover both spas
- Assist in covering/uncovering the blanket on the small pool
- Straighten chairs and lounges
- Empty the small trash cans in the washrooms into the larger trash receptacles

Please report anything that appears amiss to me (xxx.xxx.xxxx) or to Brad (Properties 802.363.2983) Things happen! If you are unable to volunteer please contact me.

Thanks again for volunteering. We couldn't do it without YOU!

Signed...



Betmar Swim Club
Duties
Cold Weather Volunteers



Cover and uncover the spas.

- Cover and uncover blanketed pools
 - Large pool automatic winder moves the blanket while a volunteer guides the blanket up/down the pool
 - Large Pool ropes should be on, or near, the winder
 - If the winder appears to be slowing down (battery needs to be charged) report to Properties (Brad Gooding 802.363.2983)
 - Small pool needs one/two people to wind/unwind the blanket while the third person guides the blanket up/down the pool.
 - Rope and cranks for the small pool blanket are stored near the winding device or in the utility room of the small pool. (Open door, look to right. Should be on the wall)
- Lock the entry/exit gates to both pools each night.
 - To lock: remove the wire attached to the locking device from its housing at the top of the gate. The black button will fall. Insert the gate key into the lock (under the button assembly) and turn to lock. These locks must also be engaged any time the pools will not be opened at 9:00 AM.
 - To unlock, reverse the process making sure the black wire is through the hole at the top of the housing.
 - From time to time, one pool may not be in use. When this occurs, the gate between the pools must be locked. You will be informed of this, should it become necessary
- Straighten chairs and lounges each evening
- Empty trash cans in washrooms into larger receptacles
- Flags remain at the top of the flagpole unless Betmar lowers them.

Report problems to Shelley 813.713.3545

WE couldn't do it without YOU!! Thanks.

Word About Your Fob/Keys

You have been provided with a 24-hour fob, a gate key and 2 utility room keys. Cranks and ropes for the small pool winder are located on the small pool roller or in the small pool utility room to the right (on the wall) as you enter.

Your O/C fob works 24 hours a day. If you need to open earlier, or close later than the stated times, you will be able to enter and exit the facility. Member fobs are active from opening time until 10 minutes after the stated closing time.

During the cold weather both pool entry/exit gates need to be locked with your gate key each night. To lock: remove the black wire attached to the locking device from its housing at the top of the gate. The button will fall. Insert the gate key into the lock (under the button assembly) and turn to lock. These locks must also be engaged any time the pools will not be opened at 8:00 AM. To unlock, reverse the process making sure the black wire is through the hole at the top of the housing.

The gate between the pools is locked only when one pool will not be in use.

If you have questions, please call 813.713.3545

Betmar Swim Club



Budget Requests 2023-24

President

Vice-President

Secretary

Treasurer

Membership

Deck Manager

Equipment Manager

Security

Open/Close

- Please try to determine your financial needs for the 2023-24 fiscal year so that we can develop a reasonable budget.
- Think about items large (pool blankets) and small (ink cartridges) that are somewhat predictable that will be required to carry out your duties.
- Requests must be submitted to the Treasurer before the first Board meeting in January.

Notes:

Betmar Swim Club



EXPENSE FORM

Submit with receipt to Treasurer

Requested by:

Debit Card Purchase _____ ***Request for Check Reimb*** _____

Date:

Purchased From:

Amount:

Explanation/Detail:

Staple receipt below:



Betmar Swim Club



	B	C	D	E	F	G
1	DESCRIPTION OF PROPERTY	DATE	QTY	COST	MODEL	SER #
2						
3	SMALL (OLD) POOL					
4						
5	Barrels, Chemical	7/1/2020	2	\$600.00		
6	Bench	7/1/2020	1	\$150.00		
7	Bike Rack	6/30/1989	1	\$227.00		
8	Blanket Reel		1	\$1,300.00		
9	Blanket Reel Spa		1	\$300.00		
10	Bulletin Board	6/30/2015	1	\$687.00		
11	Canopy (install)	7/1/2016	1	\$15,000.00	Apollo Sunguard	
12	Canopy - Spa	12/15/2020	1	\$5,000.00	Apollo Sunguard	
13	Chairs--Dining	6/28/2016	8	\$760.00		
14	Controller System--ORP	6/24/2015	1	\$1,816.00		
15	Cover Blue Blanket Pool	7/23/2020	1	\$4,800.00	CEC	
16	Cover Rack--Spa	6/14/2016	1	\$300.00		
17	Deck--Inside Fence / Pool	5/1/2013	1	\$22,000.00	Sunsations	
18	Fence	6/27/2005	1	\$8,750.00		
19	Heater - Water, tankless, spa	5/1/2020	1	\$600.00		
20	Filter - Sand, multi-port spa	6/1/2019	1	\$1,600.00		
21	Filter - Sand, multi-port pool	6/1/2019	1	\$3,200.00		
22	Fountain--Drinking	10/30/2015	1	\$685.00		
23	Level Bathroom Floors	5/1/2013	2	\$563.00		
24	Lounges--Strap Chaise with arms	6/28/2016	18	\$3,690.00		Outdoor Furnitue
25	Lounges--Strap Chaise	6/28/2016	18	\$3,348.00		Outdoor Furniture
26	Mometary Start Switch	5/31/2014	1	\$292.00		
27	Motor--Pump Blower Spa 3 HP	11/7/2012	1	\$675.00		
28	Paint Bathroom Floors	6/1/2018	2	\$900.00		
29	Paint Bathrooms	5/7/2013	1	\$1,070.00		
30	Pool Test Kit--Pool--Spa		1	\$100.00		
31	Pressure Washer	12/1/2020	1	\$320.00		
32	Pump--Heat Jacuzzi	11/28/2012	1	\$3,638.00		
33	Pump--Heat Pool		2	\$8,062.00		49000239
34	Pumps - Stenner		4	\$1,600.00		
35	Reel--Spa Blanket		1	\$300.00		
36	Repair, reline	7/6/1905		\$30,000.00		
37	Rim refinish	6/1/2020	1	\$2,600.00		
38	Shelving		1	\$200.00		
39	Spa - Center Flow Valve	5/10/2013	1	\$1,752.00		
40	Spa -- Refinish/reline Small	7/29/2020	1	\$5,000.00		
41	Spa - sand filter	4/1/2019	1	\$1,600.00		A-Quality
42	Spa Blanket	7/1/2020	1	\$1,500.00		A-Quality CES
43	Tables--Round Fiberglass	6/28/2016	2	\$300.00		Outdoor Furniture
44	Wiring--Repair & Replace	2/17/2014	1	\$1,860.00		
45	Zodiac Pack	7/2/2014	1	\$949.00		
46						
47	TOTAL OLD/SMALL POOL					
48						
49	LARGE (NEW) POOL					
50						
51	Bike Rack		1	\$227.00		
52	Blanket--Pool	1/7/2021	1	\$10,000.00	CES	
53	Blanket--Spa	1/7/2020	1	\$1,600.00	CES	
54	Bulletin Board	4/23/2013	1	\$636.00		
55	Chairs--Dining	6/28/2016	8	\$760.00	Outdoor Furniture	
56	Chairs--PVC	7/15/2016	5	\$500.00	Outdoor Furniture	
57	Chairs--Original	7/15/2016	6	\$600.00		
58	Defibrillator	7/1/2018	1	\$886.00		

	B	C	D	E	F	G
59	Filters - spa, sand	7/11/1905	1	\$1,600.00	A-Quality	
60	Filters - pool ,sand with valves	50/01/20	4	\$6,400.00		
61	Fountain--Drinking	8/12/2014	1	\$1,153.00		
62	Heat Pump--New Spa	1/25/2015	1	\$4,000.00	T135AHDSBTD	1172420-L14
63	Heat Pump--Pool	2/13/2013	1	\$3,638.00		
64	Heat Pumps--Pool	11/12/2013	4	\$14,124.00		
65	Heat Saver Pump		1	\$300.00		
66	Heater - tankless, hot water	11/1/2020	1	\$600.00		
67	Light Fixture Replace	5/31/2014	1	\$625.00		
68	Lounges--PVC	7/15/2016	14	\$3,200.00		
69	Lounges--Original replace webbing	5/1/2019	38	\$5,300.00		
70	Main Breaker--Replace	2/17/2014	1	\$216.00		
71	Motors & Pump		2	\$1,500.00		5 HP
72	Motor--Spa/Heat	2/14/2007	1	\$500.00		2 HP
73	Outlet (for winder)	12/11/2010	1	\$600.00		
74	Paint - bathroom floors, non-skid	7/1/2019	2	\$900.00	Blanyar	
75	Paint Work--Pool	5/6/2013	1	\$490.00		
76	Pool Test Kit	11/4/2020	1	\$12.00		
77	Power Pressure Washer	11/5/2020	1	\$320.00	Amazon	
78	Pump	7/6/2014	1	\$3,659.00	Main Pumps Inspected	
79	Pump	7/29/2014	1	\$3,135.00	placed by Pattie Electric	
80	Pumps - stenner	6/1/2019	5	\$2,000.00		
81	Reels--Pool Cover, automatic	7/1/2020	1	\$10,000.00	CES	
82	Reels--Spa Cover		1	\$300.00	81MV52DTB	RH3107086
83	Repair Bathroom Floors	5/1/2013	2	\$760.00		
84	Repair, Reline pool	7/1/2015		\$50,000.00		
85	Rope 3/4 "	7/12/1905	450	\$175.00		
86	Shelving		2	\$200.00		
88	Tank--Hot Water Control		1	\$250.00		
89	Tables--Round Fiberglass	6/28/2016	2	\$300.00		
90						
91	TOTAL LARGE POOL					
92						
93	COMMON					
94						
95	Benches for large pool	6/1/2015	2	\$967.00		
96	Cool Grips	6/1/2020	12	\$1,100.00		
97	Decorations - holiday			\$400.00		
98	Flower Boxes - both pools	5/7/2013	4	\$420.00		
99	Hangers for both pools	5/31/2013	4	\$204.00		
100	Level all pavers (both pools)	6/1/2020		\$1,800.00		
101	Phone sets corded	7/11/1905	2	\$75.00		
102	Phone Junction Box	2/10/2014	1	\$384.00		
103	Rescue Hooks		3	\$100.00		
104	Robotic Pool Cleaner	8/1/2020	1	\$5,800.00		
105	Safety Rings	7/7/1905	3	\$300.00		
106	Signs for gates	4/25/2013	2	\$630.00		
107	Street Sign	2/13/2013	1	\$1,204.00		
108	Thermometer - no-touch	5/1/2020	1	\$70.00		
109	Tile, Pool decking		1	\$300.00		
110	Umbrella & Base	4/6/2014	1	\$61.00		
111						
112	TOTAL COMMON					
113						
114	Office					
115	Membership:					
116	Computer		1	\$1,000.00	Dell BBY-GOWD5F	
117	Laminator		1	\$150.00	GBC Heatseal H425	
118	Entry fobs	7/1/2015	280	\$2,800.00		

	B	C	D	E	F	G
119	Treasurer:					
120	Computer	7/7/2015	1	\$1,000	Lenovo G51-35	
121	Printer	7/7/1905	1	\$100.00	Canon Pixma	
122	Laminator	7/9/2015	1	\$200.00		
123	Security:					
124	Computer	10/1/2018	1	\$1,100.00	Toshiba Satellite	
125	Cameras	11/17/2020	4	\$2,000.00	4-Alarm	
126	Dedicated internet connection	6/1/2020	1	\$4,000.00	Spectrum/Bighthouse	
127						
128	TOTAL OFFICE					
129						
130	GRAND TOTAL					
131						
132	Brad Gooding, Swim Club Properties					
133	Date:					
134						
135						
136						



Betmar Swim Club

Board of Directors Meeting

Minutes for March 11, 2022

Present: President Richard Heon, Dee Wachsmuth, Scott Wachsmuth, Brad Gooding, Terri Poulin and Shelley Jewell. Absent: Jackie Giesler

Meeting was opened at 9:30 AM at the Swim Club's Large Pool

President's Opening Comments:

- Department of Health has conducted an inspection and found the pools and equipment in satisfactory condition.
 - Signage laws changed January 1, 2022, and our signs need to be consistent with current requirements
 - Covered wastepaper baskets must be placed in ladies' cubicles
 - Some gauges on flow meters might need to be replaced prior to next inspection
- Swim Club's proposed budget was passed by the Betmar Board
- Concerns over the pricing of the new commercial grill were eased with the following explanation –
 - Cost did not need to be approved by the Betmar Board (By-laws require expenditures exceeding \$2500.00 be approved by the Betmar Owner's Board if not contained within the Swim Club's budget)
 - Pool Improvement funds (members' donations "used to improve/enhance a budgeted item") were used to cover the cost. No membership dues were used to cover the cost.
- 2022-23 budget has been approved. Board will begin to research having a storage shed to house grill and items needed for fundraising.
- Picnic – grill needs propane gas to carry it through the summer.
- Need to check with the Betmar Office to see if all insurances are current.



Betmar Swim Club

Secretary's Report:

- Report Attached
- Correction: pumps, and not heaters, have been repaired

Treasurer's Report:

- Attached

Membership Report:

- Attached

Vice-President's Report:

- Lanyards in three colors with Swim Club logo will be available for the picnic
 - Price will be in the \$7.50 range
- Dee and Brenda will begin working on the cookbook in the fall
- Additions to fundraising – calendar, tee shirts/hats

Equipment Report:

- Small pool shower has been repaired
- Cleaning of chairs and deck took two hours with twenty-two volunteers.
- Fences will be done later.
- A new large-pool blanket storage cover will be undertaken soon. Cost of the new assembly will be about \$600. - \$700. And will be done by Swim Club members led by Jim Jennings
- Brad has been approached about having a chair lift for the pool
 - Brad to research pro/cons/cost of purchasing one and will report back to the Board.

Deck Manager:

- Terri will secure the required four trash cans for ladies' rooms
- Richard indicated that the small pool shower will be cleaned after hours



Betmar Swim Club

- Cleaning supplies for the washrooms should be peroxide based
- Resurfacing of the floors in the four washrooms will be discussed later
- Need to replace existing paper towel dispensers with ones more easily used
 - Richard will discuss alternatives with Don Maxey

Nominations Report:

The following members have agreed to serve on the Swim Club Board

President- Richard Heon

Vice-President – Brenda LaPierre

Secretary – Dee Wachsmuth

Treasurer – Shelley Jewell

Membership – Jackie Giesler

Equipment Manager – Brad Gooding

Deck Manager – Terri Poulin

Security – Scott Wachsmuth

Open/Closer/Education – TBD

- President called for additional nominations three times. Hearing none, Nominations were closed.
- President Richard, on behalf of the Secretary, cast one vote to approve the 2022-23 Slate of Swim Club Board of Directors.
- President thanked Terri Poulin for her work as Chairperson of the Nominating Committee.

New Business:



Betmar Swim Club

Moved by Shelley Jewell and seconded by Brad Gooding that Scott Wachsmuth, incoming Security Chair, be allowed to take the Security computer home with him for the summer since his duties can be performed remotely. Carried.

Moved by Scott Wachsmuth and seconded by Dee Wachsmuth that the 2021-22 profits from our "Picnics at the Pool" be forwarded to the Betmar Board (Treasurer) as the Swim Club donation. Carried.

Moved by Terri Poulin and seconded by Dee Wachsmuth that the Betmar Swim Club offer the following, one-time offer to new members only: Prospective new members of the Swim Club be allowed to apply for a 15-month pool membership as of January 1st. They would be required to pay the proposed annual membership rate, the initiation fee, the fob fee along with a prorated amount for January and February (2/12 of the current membership fee). Carried.

- Currently, new members may join in March and get a "free" month.

Other:

- The Trustees received a complaint from a member regarding inappropriate behavior at the pool.
 - A member was said to have removed her bathing suit on the deck and exposed herself to others in the pool. The complaint was unsigned and undated.
 - No action could be taken against the member
 - Dee will address the issue through a message on the Facebook page
- Member Paul Hunter complimented the Board on the work it does to keep the area so attractive. He asked if the pool hours could be extended to open earlier. Pools will soon (March 20th) open at 7:00 AM but the Board will discuss earlier cold weather opening.
- The April 18th General Membership Meeting will also be a "Meet 'N' Greet" to be held at the large pool. The "Picnic at the Pool" will follow the meeting



Betmar Swim Club

- March “Picnic at the Pool” takes place following the General Membership meeting March 14th

Moved by Brad Gooding and seconded by Terri Poulin that the meeting be adjourned at 11:00 AM.



Betmar Swim Club

Minutes of the General Membership Meeting

March 14, 2022

Present: President Richard Heon, Dee Wachsmuth, Scott Wachsmuth Jackie Giesler, Brad Gooding, Terri Poulin and Shelley Jewell. No Secretary or Security

Reports:

Secretary - Minutes from the previous meeting was read by President Richard Heon.

Moved by Scott Wachsmuth and Seconded by Terri Poulin that the Secretary's Report be accepted.

Treasurer - attached

Vice-President

- Fundraising can be a valuable tool for the Swim Club
- Plans have begun for the development of a Swim Club Cookbook
 - Members who wish to donate recipes can forward them to the Vice-president
- Perhaps in the future a calendar will be developed
- Lanyards, in three colors, will be on sale for \$5.00 at the picnic, meetings and Coffee Hour

Membership

- Membership continues to grow. 28 new members in February.
- It was announced that beginning in January 2023, new members will be able to join in January by paying the membership and initiation fees along with pro-rated 2023-24 fees for January and February. March has always been a "free" month for new members. This will allow new owners/residents to join earlier with reduced fees.

Properties/Deck Manager

- Brad has everything under control
 - Small pool shower has been repaired
 - Large pool spa blanket cover has been removed and a new one is being built
 - Small pool fence needs to be cleaned on the inside
 - Orange rings are being replaced
 - New equipment area locks have been installed



Betmar Swim Club

- Might need a camera in the large pool equipment area
- Cleaning day was successful with 22 volunteers and about 2 hours of work.
- Terri has placed new covered trash cans in the ladies' washrooms (as required by FDH)
 - Cleaning products are environmentally friendly
 - Terri has requested that toilet paper and hand towel rollers be replaced
 - Reminded people to fob in and out
 - A-Quality techs have been told that gates must be closed at all times
- Discussion regarding the resurfacing of washroom floors because they are all in poor condition
 - Project for the summer
- Discussion regarding hiring a janitor to wash the washroom floors
 - Richard will check it out during the summer

New Business:

- Betmar Board has approved the construction of the storage shed within the confines of the large pool
- The Swim Club will not use membership monies to help support Betmar. Fundraising events will be the sole source of donation funds and will be determined by the Swim Board
 - *Picnics at the Pool* are being well attended and the food is good
 - Thanks to Jesse Derringer for providing the music at the Picnics
 - Next Picnic is April 18th and will be a Meet 'N' Greet as well as the Annual Membership Meeting which will be held at 10:00 AM
 - Swim Club Lanyards to hold fobs are now on sale
- Were grants available during Covid-19 used to defray expenses at the Swim Club?
 - Grants were available but, in Betmar, were used to fund salaries.
- Where is the new grill stored?
 - The grill is stored on the deck under lock and key. Both propane tanks are locked and secure.
- Department of Health Report
 - Some gauges will need to be replaced
 - Covered waste receptacles now mandatory in ladies' stalls
 - Signs indicating the water depth in the pools must be displayed
 - Pools are being well-maintained
- Pool Hours and Lappers



Betmar Swim Club

- Lappers want more time to swim in dedicated areas
- Newer members appear to be more interested in lapping
- March 20th through the fall the pools will open at 7:00 AM. Should alleviate some problems in the short term.
- Board to discuss and report back to membership in April
- Volleyball has its new nets and is well attended.
- Nominations
 - The 2022-23 Board of Directors is as follows:

President - Richard Heon

Vice President – Brenda Lapierre

Secretary – Dee Wachsmuth

Treasurer – Shelley Jewell

Equipment Manager – Brad Gooding

Deck Manager – Terri Poulin

Security – Scott Wachsmuth

Open/Close/Education – Cindy Cutter

Meeting adjourned at 11:00 AM

